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8 UNITED STATES DISTRICT COURT
9 CENTRAL DISTRICT OF CALIFORNIA
10 SOUTHERN DIVISION

11 UNITED STATES OF AMERICA,) NO. SA CR _____ AHS
12)
13 Plaintiff,) ORDER GOVERNING PRETRIAL
14) MOTIONS, TRIALS, AND
15 v.) SENTENCINGS; ORDER SETTING
16) EXHIBIT CONFERENCE ON FRIDAY
17) BEFORE TRIAL AT 3:00 P.M.
18) (Rev. May 3, 2004)
19 Defendant(s).)
20 _____)

21 I.

22 MOTIONS

23 Motions; time estimates required. Unless the Local Rules
24 prescribe a different time for filing a particular motion, all
25 pretrial motions, including motions in limine, must be filed and
26 served not later than twenty-eight (28) days after arraignment and
27 set for hearing not later than the Monday eight (8) days prior to
28 trial at 2:00 p.m., with the date approved in advance by the
Courtroom Deputy Clerk. Nothing in this Order precludes counsel
from filing motions at an earlier time. Counsel's estimate of the
time required for presentation of the motion must be set forth
adjacent to the caption.

1 A party opposing a motion must file and serve a response
2 not later than seven (7) days after service of the motion or as
3 otherwise allowed by the Court. Responding counsel's estimate of
4 the time required for presentation of opposition of the motion must
5 be set forth in the caption of the responding papers.

6 II.

7 TRIALS

8 Trials begin at 9:00 a.m.

9 Exhibits Conference to be held on Friday before trial.

10 A special conference regarding trial exhibits will be
11 held on the Friday before the scheduled trial date at 3:00 p.m. in
12 Courtroom 10-A, unless the Court otherwise orders.

13 Voir Dire. At least four (4) court days prior to trial,
14 each counsel shall file with the Clerk and serve on opposing
15 counsel any special questions requested to be put to prospective
16 jurors on voir dire.

17 Jury instructions. The Court orders that proposed jury
18 instructions be filed and served no later than four (4) court days
19 prior to trial. Objections shall be filed and served no later than
20 the commencement of trial.

21 Diskette containing jury instructions to be lodged. No
22 later than four court (4) days before trial, counsel must furnish
23 to the assigned Courtroom Deputy Clerk a diskette of proposed jury
24 instructions containing only the text of the proposed instructions
25 so that unannotated copies may be submitted to the jury during
26 deliberations. Counsel may submit the proposed instructions on a
27 3 1/2" diskette compatible with WordPerfect® 7.0 or later version
28 thereof.

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III.

SENTENCING PROCEEDINGS

Sentencing proceedings are conducted pursuant to Fed. Crim. Pro. Rule 32(a) and the Local Rules. If any party wishes to present material to the Court related to the sentencing, such party must file, or otherwise make available to, and serve opposing counsel/parties and the assigned United States Probation Officer such information or evidence no later than two (2) weeks before the scheduled sentencing hearing. The foregoing notwithstanding, a statement of each party's position concerning sentencing shall be filed, or otherwise made available, and served no later than two weeks before the sentencing hearing, and the proof of service shall reflect service on the Probation Officer. The Probation Officer must be able to prepare and disclose any addendum that may be required in response to new information and/or evidence and/or a party's sentencing position. Failure to timely file or present and serve such information or evidence or statement of position may result in such information not being considered by the Court in imposing a defendant's sentence.

IV.

SERVICE OF ORDER

The Clerk is directed to serve this Order on all counsel at the time of post-indictment arraignment proceedings.

DATED: _____.

ALICEMARIE H. STOTLER
United States District Judge